

MONHEGAN HISTORICAL & CULTURAL MUSEUM ASSOCIATION, INC.
ANNUAL MEETING OF TRUSTEES (39th) & MEMBERS (38th)
AUGUST 18, 2022

1:00PM

In-Person at the Church (On-Island Trustees & Members)
AND via ZOOM (Off-Island Trustees & Members)

Draft Minutes

(Pending Formal approval at 2023 Annual Meeting)

- **Call to Order** (Adam) Call to Order at 1:02PM
- Adam: Thank you all for being here. Once a year we come together to talk about our strategic goals and priorities for the year and spend a little time reporting on the progress of those goals. Libby is here as a prospective trustee. Welcome, Libby, we are delighted to have you. Earle is rejoining the board. We are excited to have him back. (Gave direction to stand at the piano when speaking in order to be seen by those in attendance and those on Zoom)
- **Attendance and Introductions of Officers, Trustees and Staff** (Mandy) Mandy introduced the officers, trustees and staff as well as Ed, Libby and Earle.
 - **Officers:** President, Adam Blumenthal; Vice President, Susan Bateson; Interim Vice President and Chair of the James Fitzgerald Legacy Committee, Dan Broeckelmann; Treasurer, Elena Henry; and Secretary, Mandy Metrano
 - **Trustees:** Stacie Crocetti, Susan Danly, Will Coleman, Laureen Gastón, Mary Kordak, Lexi Krause, Jan Kornbluth, Jessica Nicoll, Lance Prichard and Laura Ligouri
 - **Staff:** Director and Chief Curator, Jennifer Pye; Curator of Exhibitions, Emily Grey; Archival Associate, Pamela Rollinger; Store Manager, Laurie Day; Administrative Assistant, Rebecca FitzPatrick; Membership Coordinator, Cynthia Jensen
 - **President and Director Emeritus:** Edward Deci
 - **Invited Guests, Trustee Candidates:** Libby Bischof and Earle Shettleworth Jr.
 - **In attendance:**
 - **Officers:** President, Adam Blumenthal; Vice President, Susan Bateson; Interim Vice President and Chair of the James Fitzgerald Legacy Committee, Dan Broeckelmann; Treasurer, Elena Henry; and Secretary, Mandy Metrano
 - **Trustees:** Susan Danly, Will Coleman, Laura Ligouri, Jessica Nicoll, Mary Kordak and Jan Kornbluth. (On Zoom attendance: Laureen Gaston, Stacie Crocetti)
 - **Staff:** Director and Chief Curator, Jennifer Pye
 - **President and Director Emeritus:** Edward Deci
 - **Trustee Candidates:** Libby Bischof (On Zoom: Earle Shettleworth)

- **Members:** Bob and Penny Smith, Steven Fuller, Annie Burnett-Hidell, Margot Sullivan
- **Approval of Minutes** (Mandy) Mandy asked if there were any amendments or changes to the minutes from the 2021 Annual Meeting or the May 19th Quarterly Meeting. There were none. Mandy moved to accept the slate of minutes. Laura seconded. All in favor. So Moved.
 - August 19, 2021 Annual Meeting of Trustees and Members
 - May 19, 2022 Trustees Meeting
- **President's Welcome and Report** (Adam)
 - See Attached President's Report
- **Director's Report** (Jenn)
 - See Attached Director's Report
- **Fitzgerald Legacy Report** (Dan)
 - See Attached Fitzgerald Legacy Report
- **Treasurer's and Finance Committee Report** (Elena)
 - See IRS Form 990 on museum website for full report
 - Elena: Happy to report on the museum's finances. I want to thank Jenn, the staff, and the trustees. Jenn is amazing at managing the budget and financial needs of the museum. Please look at the IRS Form 990, available online at the museum website. It's a very informational return that all nonprofits need to file. It really gives you the whole story about an organization. It is especially helpful to donors to see how those funds are used by an organization. The museum has chosen to reinvest unrestricted funds back into the endowment, which is incredible, thanks to the foresight of the museum's leadership over the years. That means the endowment will continue to be strong into the future.
 - **Finance Committee Report:** The big thing to report is that we came up with a simplified report for investments, which makes it much easier to review year end results and approve next year's budget.
- **Committee Updates**
 - Collections Committee (Jenn)
 - See Attached Collections Committee Report
 - Susan Danly: Are there plans for a conservation fund? How is that determined?
 - Jenn: That is a good idea. Each year we create a list of priorities and estimate how much it will cost and build it into the budget.
 - Mary Kordak: Do you have a plan for deaccessioning?
 - Jenn: That is on our list. We are working on how to create guidelines to do that.
 - Susan Danly: Do we have works in our collection that were specifically donated to sell?
 - Jenn: Yes we do. We don't need to deaccession them, because they were never formally accessioned and therefore are not part of our permanent collection.
 - Program Committee (Mandy and Will)

- See Attached Programs Committee Report
 - Mandy and Will wanted to thank Lauren, Lexi, Earle, Stacie, Mary, Laura, and of course Jenn, for all their contributions to programming ideas.
 - They also wanted to acknowledge how much Susan Danly, Dan and Jenn did around all of the Fitzgerald programming this year.
- Membership & Development Committee (Laureen and Susan)
 - See Attached Membership & Development Committee Report
 - Susan commented on the tangible evidence in today's committees' reports of how the various board committees are working synchronously toward the goal of greater community and membership engagement. The work done – and investments made – over prior years by museum staff, leaders and the community have enabled us to be at this point in our growth and mission.
- **Nomination of Officers (for one-year terms, no term limits) (Adam)**
 - Adam Blumenthal, President; Susan Bateson, Vice President; Dan Broecklemann, Interim Vice President and Chair of the James Fitzgerald Legacy Committee (a committee of the Board); Elena Henry, Treasurer; and Mandy Metrano, Secretary
 - Susan Bateson moved to accept the slate of officers. Susan Danly seconded. All in favor. So moved.
- **Nomination of Trustees (for 3-year terms, max of two consecutive terms) (Adam)**
 - Elizabeth (Libby) Bischof and Earle Shettleworth Jr.
 - Note: there are no outgoing Board Trustees to thank this year
 - Susan Danly moved to accept Libby and Earle to the MMAH Board of Trustees. Dan seconded. All in favor. So moved.
- **Other Business (Adam)**
 - Requesting trustees' approval of draft IRS Form 990 for 2021
 - Dan moved to approve the IRS Form 2021. Mary seconded. All in favor. So moved.
- **Open Forum** for questions or comments
 - Susan Danly: I didn't hear how committees are supposed to meet. I would prefer to meet in person on the Collections Committee. I just don't like all the computer meetings. I prefer being in th same room.
 - Dan: I like that too.
 - Adam: We have discussed trying to meet in Portland some weekend in the winter as a board.
- Mary: Looking around, there is a small group here. I want to make sure folks get the information about this meeting. We need to make sure to communicate to those that aren't here on the island.
- Margot: I didn't get an email about this.

- Jenn: We have always posted on the Rope Shed 10 days prior to the meeting. We haven't historically sent out an email to members with the Zoom link. We will do that in the future. The Zoom link is online on the community calendar, so it was available to anyone that checks that.
- Susan Bateson: Mary, thank you for that comment. The Membership & Development Committee will discuss this with Jenn and her staff to assist with our outreach to members.

- Bob: In reading the minutes from the last meeting, I noticed that Ed said some lovely things about John Gummere after his passing. Does Ed want to say anything now so that it can go into the record for this meeting?
- Ed: Sure. We lost two people this year who were really close to the museum. First, John Gummere. John was on Monhegan every summer for 90 years. He loved being here. He loved the museum and was very helpful in many different ways during the time the museum was being developed and growing. When the museum decided to replace the Assistant Keeper's House, it was not easy to find the money. One day in early 2011 Ed was in his house, Twin Spruces, and John knocked on the door. He and Ed sat on the porch and John said, "Ellie and I would like to donate \$50,000 to make this project happen." That was the first significant donation to that project. John was a steadfast and very generous supporter of the museum for many years. At the 50th anniversary jubilee, John was named "honorary president." He was so pleased. It was wonderful to see him so happy to be acknowledged.

The second person we lost was Beth Van Houten. She was the curator of the Monhegan Museum in the late 1990s. One of the things about Beth was that she was concerned about making everything about the museum more professional. Are we doing things in a way that will help us move forward?

- Bob: The discovery, or rediscovery, of Lynne Mapped Drexler is just fabulous. That was an incredible occurrence in the art auction world. How is Lynne represented in the museum collection?
 - Ed: She is well represented in the museum collection.
- Bob: I have brought this up before, but I will continue to repeat it because I think it could be good rebranding for the museum. The initials for the Monhegan Museum of Art and History are MMAH. I think it would be great if people started using MM . . . AH to refer to the museum (sounds like mmmm, yum, and then ah, refreshing).

- Adam: Perhaps that's a good idea for the museum's chocolate bar? (laughter in room)
- Penny: Being here and before you all, we are here connecting, communicating by voice. When you are communicating, slow down. Don't go as fast as you can through your reports. It is important for me as a volunteer to learn what the museum has been working on so that I can communicate what I hear to those that visit the museum.
- Adam: Thank you, Penny. Communicating clearly is very important. We will keep that in mind in the future. Any other comments? Can we move to adjourn?
- Dan moved to adjourn the meeting. Susan Bateson seconded, All in favor. Meeting adjourned at 2:38PM.

****Trustees Adjourn to the Kent/Fitzgerald Studio following meeting for informal gathering with family members****

Upcoming dates to note on calendars

- Quarterly meetings of Board by Zoom for **2023 Season** will be as follows: Third Thursday in November, February, and May (11/17/2022, 2/16/2023, and 5/18/2023 -all at 1pm)
- Opening Reception for 2023 Season: Sunday, July 2, 2023, 4pm
- On-Island Annual Meeting of Members and Board: Thursday, August 17, 2023, 1pm (this, too, is a "third Thursday")
- Committee meetings to be done telephonically on a schedule matched to priorities and activities

Attachments to be included in these minutes:

1. Accepted Minutes from May 19, 2022 Trustees Meeting
2. Accepted Minutes from August 19, 2021 Annual Meeting of Members
3. Balance Sheet as of 7/31/2022
4. 2022 Season Museum Fundraising Results (through August 8)
5. IRS Form 990 for 2021
6. President's Report
7. Director's Report
8. Fitzgerald Legacy Report
9. Collections Committee Report
10. Programs Committee Report
11. Membership & Development Committee Report

Posted on Museum's Website:

1. Agenda for the Meeting
2. Minutes from August 19, 2021 Annual Meeting of Members
3. Links to Short Bios of our Trustee Candidates
4. Zoom link for members to join meeting