

**MONHEGAN HISTORICAL & CULTURAL MUSEUM ASSOCIATION, INC.**  
**ANNUAL MEETING OF TRUSTEES (41<sup>st</sup>) & MEMBERS (40<sup>th</sup>)**  
**AUGUST 15, 2024**  
**1:00PM**

**In-Person at the Church (On-Island Trustees & Members)**  
**AND via ZOOM (Off-Island Trustees & Members)**

<https://us06web.zoom.us/j/82788388654?pwd=xloNEmz0deE2Zc9be3qsnTaNcW33bq.1>

**AGENDA**

- **Call to Order** (Adam)
- **Attendance and Introductions of Officers, Trustees and Staff** (Mandy)
  1. **Officers:** President, Adam Blumenthal; Vice President, Susan Bateson; Vice President and Chair of the James Fitzgerald Legacy Committee, Susan Danly; Treasurer, Elena Henry; and Secretary, Mandy Metrano
  2. **Trustees:** Elizabeth Bischof, Kal-El Bogdanove, Will Coleman, Laureen Gastón, Mary Kordak, Jan Kornbuth, Lexi Krause, Laura Ligouri, Jessica Nicoll, and Earle Shettleworth
  3. **Staff:** Director and Chief Curator, Jennifer Pye; Assistant Curator, Laura Desmond; Archival Associate, Pamela Rollinger; Store Manager, Laurie Day; Administrative Assistant, Rebecca FitzPatrick; Development Associate, Mia Boynton; Fitzgerald Studio Guide and Museum Store Clerk, Kristen Lindquist
  4. **President and Director Emeritus:** Edward Deci
  5. **Invited Guests, Trustee Candidates:** Henry Barkhausen and Suzanne MacDonald
- **Approval of Minutes** (Mandy)
  1. August 17, 2023 Annual Meeting of Trustees and Members
  2. May 16, 2024 Trustees Meeting
- **President's Welcome and Report** (Adam)
- **Director's Report** (Jenn)
- **Fitzgerald Legacy Report** (Susan D)
- **Treasurer's and Finance Committee Report** (Elena)
- **Committee Updates**
  1. Collections Committee (Jenn)
  2. Programs Committee (Mandy and Will)
  3. Membership & Development Committee (Laureen and Susan)
- **Nomination of Officers (for one-year terms, no term limits)**
  1. Adam Blumenthal, President; Susan Bateson, Vice President; Susan Danly, Vice President and Chair of the James Fitzgerald Legacy Committee; Elena Henry, Treasurer; and Mandy Metrano, Secretary
- **Nomination of Trustees** (for 3-year terms, max of two consecutive terms)
  1. Thanking outgoing Board Trustee: Laureen Gastón
  2. For second terms: Jan Kornbluth, Lexi Krause, Laura Ligouri
  3. For a first term: Henry Barkhausen and Suzanne MacDonald
- **Other Business**
  1. Requesting trustees' approval of draft IRS Form 990 for 2023
- **Open Forum** for questions or comments

*\*\*\*Trustees Adjourn to the Kent/Fitzgerald Studio following meeting for informal gathering with family members\*\*\**

**Upcoming dates to note on calendars:**

- **Quarterly meetings of Board for 2024-2025 Season:**

1. 4<sup>th</sup> Quarter meeting date is TBD; likely 2<sup>nd</sup> week of December
  2. Annual Board Retreat Meeting in Brunswick, ME to visit *Monhegan Wildlands* exhibition at Bowdoin College Museum of Art: Saturday to Sunday, February 8-9, 2025
  3. Thursday, May 8, 2025 from 5 to 6:30pm by Zoom
  4. Annual Membership Meeting: Thursday, August 14, 2025 at 1pm
- Opening Reception for 2025 Season: Sunday, July 6, 2025, 4pm
  - Committee meetings to be held virtually on a schedule matched to priorities and activities

**Attachments to be sent by email / posted-on-website in advance to Board Members:**

1. Agenda for the Meeting
2. Draft Minutes from Annual Meeting of Members – August 17, 2023
3. Draft Minutes from Quarterly Trustees Meeting – May 16, 2024
4. Mission, Vision and Community Statements (Board approved May 2024)
5. 2021 to 2023 Operating Results and 2024 Budget
6. Balance Sheet as of 12/31/2023
7. Investment Accounts Performance as of 7/31/2024
8. 2024 Season Fundraising Results through 8/2/2024
9. Publicity Report through 7/31/2024
10. Draft 2023 IRS Form 990
11. Link to Short Bios of our Trustee Candidates